



Teacher Code

## CHANGE OF TEACHER

I, \_\_\_\_\_, hereby advise that I am no longer teaching  
(TEACHER'S NAME)

the candidates named below and request that all further correspondence relating to examinations for the

\_\_\_\_\_ Session be forwarded to the teacher detailed below.  
(NAME OF SESSION)

### New Teacher's Details:

TEACHER'S CODE: .....

TEACHER'S NAME: .....

ADDRESS: .....

PHONE NO: .....

FAX NO: .....

EMAIL: .....

This change of teacher takes effect from: ..... (DATE)

### This change of teacher is applicable to the following candidates:

CANDIDATE NAME	CANDIDATE NUMBER	SUBJECT	GRADE

SIGNATURE: .....

DATE: .....

OFFICE USE ONLY	
COMP	
REGISTER	
OFFICE	